

M A R K M O R R I S



D A N C E G R O U P

DIDO AND AENEAS

SAMPLE TECHNICAL RIDER

DISCLAIMER:

Please note that this is a **SAMPLE rider** for informational and prospective purposes only, summarizing typical technical production requirements.

A venue-specific rider is issued once all details regarding dates, program, production needs, presenter's facility and other variables have been determined.

For more information please contact:

Johan Henckens, Technical Director, johan@mmdg.org

Huong Hoang, General Manager, huong@mmdg.org

TECHNICAL RIDER

Addendum to agreement

Between:

DISCALCED, Inc. dba Mark Morris Dance Group
3 Lafayette Avenue
Brooklyn, NY 11217

Herein called "MMDG" (Mark Morris Dance Group)

and

Herein called "PRESENTER".

THIS ADDENDUM IS PART AND PARCEL OF THE AGREEMENT AND SUPERSEDES ALL OTHER ADDENDA.

This addendum is divided by department for easy distribution.

All equipment, materials, personnel, supplies and any other goods and/or labor in this addendum will be provided by PRESENTER and at PRESENTER'S expense.

Please provide us with your contact information.

Presenting Organization

Name:

Contact person:

Phone:

Fax:

Email:

Mailing address:

.....

Address for FedEx / UPS deliveries:

.....

Venue

Name:

Address:

.....

Loading dock address:

.....

Production Manager / Technical Director / technical liaison handling this performance:

Name:

Phone:

Fax:

Email:

PRODUCTION FREIGHT TRANSPORTATION

MMDG's sets, costumes and other equipment necessary for MMDG's production travel in one 24-foot truck (or 20-foot ocean freight container, if outside the USA).

PRESENTER will be responsible for all costs incurred by transportation of MMDG's sets, costumes and equipment necessary for MMDG's production .

Transportation of MMDG's sets, costumes and other equipment necessary for MMDG's production will be door-to-door round-trip between MMDG's warehouses and PRESENTER's venue.

All transportation will be prearranged and MMDG will be solely responsible for organization of said transport.

PRESENTER will inform MMDG about any rules and/or limitations which are connected with PRESENTER's venue for this production. (i.e. union regulations or requirements, ...)

PRESENTER will provide and pay for the personnel required to load and unload MMDG's truck at PRESENTER's venue.

PRESENTER will obtain all permits necessary for unloading and reloading MMDG's truck at PRESENTER's venue.

All required dues, fees, permits incurred by loading and unloading MMDG's truck at PRESENTER's venue will be paid for by PRESENTER.

PRESENTER will provide sufficient space to maneuver and park MMDG's truck for the duration of all unloading and reloading activities.

PRESENTER will provide sufficient work light(s), hanging or on stands, to make access to and activities in MMDG's truck as safe as possible.

PRESENTER will provide secure parking space for MMDG'S truck for the duration of MMDG'S residence at PRESENTER'S venue.

STAGE / STAGE DECK / FLOOR

STAGE

PRESENTER will provide detailed and up-to-date technical information about PRESENTER'S venue. This information will include all relevant measurements and dimensions for the stage area and orchestra pit as well as at least one set of ½ inch or ¼ inch scale floor plans and sections.

Minimum dimensions.

Proscenium:

Min. width = 37 feet (11,25m)

Min. height = 22 feet (6,70m)

Stage dimensions:

Min. unobstructed overall width (wall to wall at stage level) = 60 feet (18,30m)

Min. distance from setting line to last lineset = 37 feet (11,25m)

Min. distance from setting line to back wall = 40 feet (12,20m)

Maximum dimensions.

The distance between Stage Right and Stage Left masking will not exceed 44 feet (14 meters).

The distance between Stage Right and Stage Left masking will be the same for all wings.

The depth of each wing (width of black legs) will not exceed 14 feet (4,00 meters).

STAGE / STAGE DECK / FLOOR (continued)

DECK / STAGE SURFACE

Presenter will, at own expense, provide and install a portable sprung dance deck. This deck will be specifically suited for modern dance/ballet and will be installed on top of the existing stage BEFORE MMDG'S load-in. Said deck will cover AT LEAST an area equivalent to the surface bordered by plaster line, upstage black scrim or back drop and Stage Left and Stage Right black masking. PRESENTER'S black Marley-type dance floor will be installed on top of the portable deck.

MMDG WILL NOT PERFORM ON A NON-RESILIENT SURFACE.

All holes or cracks are to be filled with wood or cork. The floor must be smooth, level and even.

DANCE FLOOR

A floor covering is required and must be supplied and **installed by PRESENTER before MMDG'S load-in** call. The floor covering must be BLACK MARLEY OR EQUIVALENT BLACK FLOOR COVERING. The lanes will run from wing to wing (and not from upstage to downstage) Sufficient tape for installation and maintenance of the floor is required. The floor covering must cover all of the danceable space. All wing space is preferably covered with the same material. Black vinyl or carpet is acceptable. The floor covering must be rosin-free.

The floor as well as all wing space and cross-over must be thoroughly swept and mopped before each stage rehearsal and performance by employees of PRESENTER at the discretion of MMDG'S Stage Manager.

THE DANCE FLOOR IS TO BE INSTALLED PRIOR TO ARRIVAL OF MMDG'S TECHNICAL STAFF.

MASKING

MASKING

PRESENTER agrees to provide soft goods as listed hereunder;

five pairs of black velour legs
five black velour borders (with pipe pocket and bottom pipe)
one full stage blackout drop (with pipe pocket and bottom pipe)

All soft goods will be in excellent shape, free of holes, patches, stains and dust.

Position of all soft goods will be indicated on MMDG'S light plot.

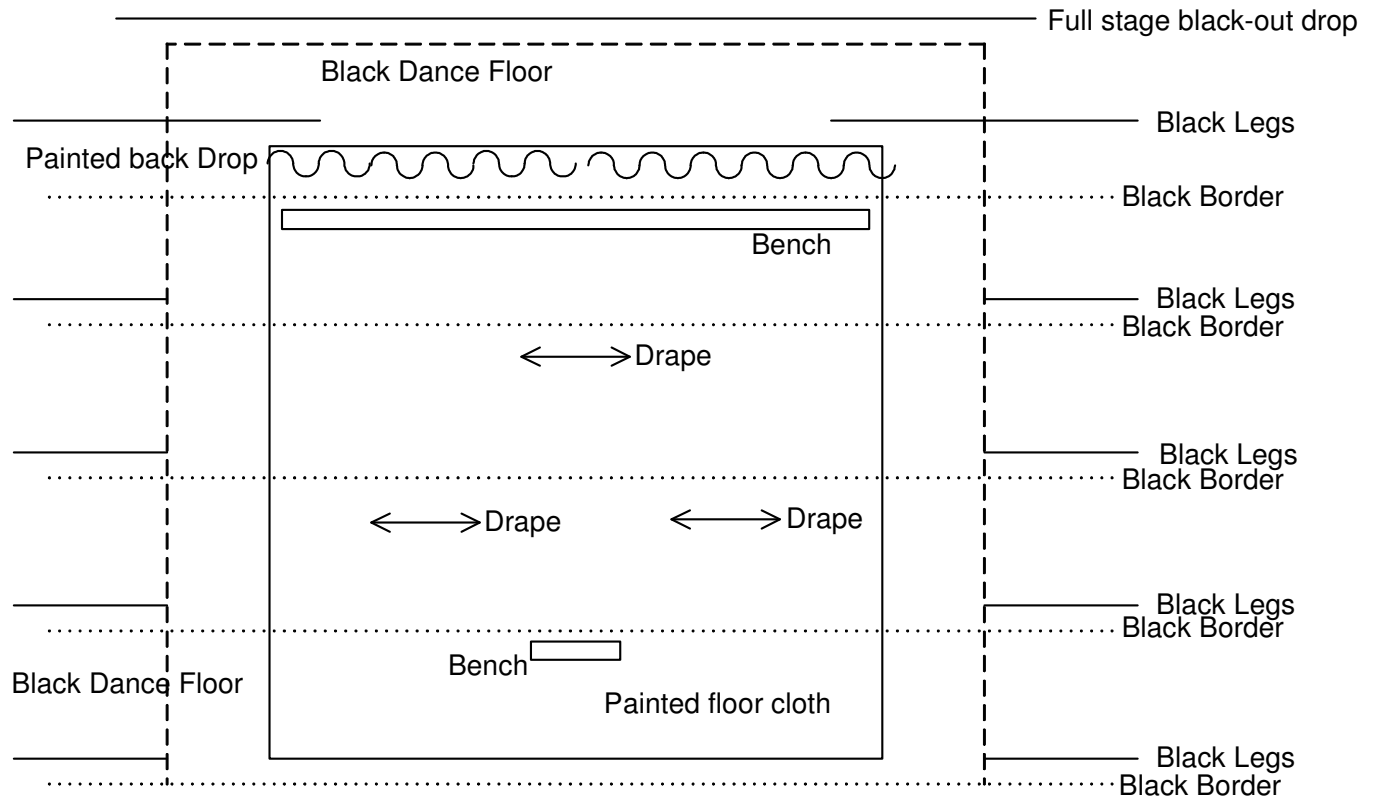
**ALL SOFTGOODS ARE TO BE PREHUNG PRIOR TO
ARRIVAL OF MMDG'S TECHNICAL STAFF.**

SCENERY

The DIDO AND AENEAS set consists of:

- one painted floor cloth (37'w x 35'd / 11,25m w x 10,65m d)
- one painted back drop (37'w x 20' h / 11,25m w x 6,10m h)
- one wood/polyester bench in two sections (total length = 36' / 11m)
- one wood/polyester bench (length = 6' / 1,8m)
- three black fabric curtains/drapes with trick lines, rigged on four house pipes
- two fabric drapes/covers to cover both benches.

Schematic scenery layout



Black dance floor is underneath painted floor cloth

LIGHTING

LIGHT PLOT

MMDG'S Lighting Supervisor will provide, after receipt of detailed technical information, a light plot specific to PRESENTER'S venue.

EQUIPMENT

PRESENTER agrees to provide lighting equipment in working order as indicated on MMDG'S light plot.
PRESENTER agrees to provide all color media.

EQUIPMENT PREPARATION

PRESENTER will appoint, provide and pay for a supervising electrician responsible for all preparation work (i.e. cabling, shop prep, pre-building,)

ALL LIGHTING EQUIPMENT IS TO BE PREHUNG PRIOR TO ARRIVAL OF MMDG'S TECHNICAL STAFF.

LIGHTING (continued)

FOCUS / CUEING

PRESENTER will provide a ladder, lift or tower tall enough to focus lights hung on trimmed pipes. PRESENTER will provide two stepladders to focus lights and change gels on booms.

Rehearsal and performance position of the lighting board must be in an area in the theater which allows the board operator open and direct visual access to the stage.

PRESENTER will provide a table or equivalent for MMDG'S Lighting Supervisor. This table must be equipped with a desk lamp, headset communications and channel monitors.

It is required that the console outputs all screens to the monitors at the Lighting Supervisor's position in the house, including but not limited to the cue sheet, channel levels, fader status and blind displays.

SAFETY

All deck instruments must be cabled in the safest possible way. Loose cables must be taped to the deck.

PRESENTER must light all wing space as well as crossover sufficiently to make dancer travel safe but without interfering with the show lights.

SOUND

PRESENTER agrees to provide sound equipment in working order as listed in PRESENTER'S sound equipment inventory and, in addition to PRESENTER'S sound equipment inventory, all equipment listed hereunder. PRESENTER agrees to notify MMDG'S Technical Director before signing of the agreement in case of modification or inaccurate sound equipment inventory.

MMDG'S minimum requirements are;

Front of House P.A.-system;

System will be absolutely free of hiss, buzz, hum, radio interference or any other noise and capable of delivering top quality sound at full frequency bandwidth (20Hz-20KHz) to all areas of the house. If the system is flown then additional speakers at stage level and orchestra pit level will be made available in order to bring the sound image to the musicians' performance area. Left/Right (stereo) control of the front-of-house P.A.-system is necessary.

Mixing board;

24 inputs, with 3-band sweepable EQ, high-pass filter, and 48-volts phantom power switch per channel.
4 subgroups outputs, plus stereo output.
4 independent AUX sends, 2 pre and 2 post.

Equalization and effects;

1 unit of 31-band (third-octave) EQ and 1 unit of digital delay for each FOH speakers group
2 units of 31-band (third-octave) EQ for the stage monitors.

An excellent quality digital reverb effect.

A minimum of 3 channels of compression, useable on any channel.

Stage monitoring system;

Four compact, high powered monitor speakers, one on each stage corner and, where possible, attached to lighting booms in first and third wing. Monitors will meet the same specifications in terms of noise and frequency response as the front-of-house system. Monitors are cabled in pairs (upstage pre-fader left/right and downstage pre-fader left/right)

CD-player during all rehearsals and performances.

SOUND (Continued)

Microphones

~~MMDG will communicate microphone requirements once the final program has been determined.~~
MMDG will travel with all microphones except for announcement microphone.

Microphone stands

MMDG will communicate required quantities and types of microphone stands once the final program has been determined. (at least 15 microphone stands of various heights and with adjustable booms)

Cabling

All cables required to connect signal-processing, microphones, front-of-house P.A.-system, stage monitors.

~~ALL SOUND EQUIPMENT IS TO BE PRESET PRIOR TO ARRIVAL OF MMDG'S TECHNICAL STAFF.~~

Rehearsal and performance position of the sound console must be in an area in the theater, which allows the sound technician open and direct visual and auditory access to the stage.

The MMDG'S Management will have control over performance sound levels.

SAFETY

All deck equipment must be cabled in the safest possible way. Loose cables must be taped to the deck.

WARDROBE

PRESENTER must provide Dance Group with a separate space or room for wardrobe purposes.

This space must be equipped with:

- hot and cold water
- a mirror
- two 110V/15A wall outlets.
- iron
- ironing board
- sewing machine
- steamer
- racks and a sufficient supply of hangers
- washing machine
- dryer
- large table
- minimum two chairs

All washers and dryers will be appropriately hooked up to water supply and drain and will be in working order.

All washers and dryers will be available at MMDG'S wardrobe supervisor's discretion.

All irons, steamers and other equipment will be in working order and available at MMDG'S Wardrobe Supervisor's discretion.

The wardrobe area will be as close to the dressing room area as possible.

CREW REQUIREMENTS

STAGEHANDS

PRESENTER must provide sufficient local technical crew who are capable and have the authority to use, set up, relocate and operate all stage infrastructure and equipment, lighting equipment, switchboards, and other materials pertinent to MMDG'S performance(s).

An agent of PRESENTER to assist MMDG'S Technical Director must be present at all times.
The agent must have sufficient authority to make decisions and/or act on behalf of PRESENTER.

Numbers of crew required in each department are listed in the technical schedule and should be viewed as a guideline to what the production requires.

The crew numbers listed in the production schedule are numbers required to load-in, setup, run and load-out MMDG'S production in good order.

DO NOT USE THESE NUMBERS FOR BUDGET PURPOSES unless they equal or exceed the numbers required by local union regulations or unless union regulations are not applicable.

RUNNING CREW

Unless local regulations require higher numbers, the running crew **minimum** is:

- one lighting board operator.
- one sound person.
- one deck electrician.
- two deck carpenter or props persons.
- four fly persons.
- one wardrobe person/dresser. **

**The wardrobe person/dresser will assist MMDG'S Wardrobe Supervisor with both dressing and maintenance. If local regulations require separate people for separate jobs, then one wardrobe person AND one dresser are required.

THE SAME CREW SHALL WORK REHEARSAL(S) AND PERFORMANCE(S).

SAMPLE PRODUCTION SCHEDULE (DOES NOT INCLUDE PREHANG FOR LIGHTS AND SOFTGOODS)

DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	DAY 6	DAY 7
pre-hang lights, Softgoods, install dance floor before MMDG Staff arrival	<u>8am-12n</u> load-in set hang/install set focus sound setup orchestra pit setup	<u>9am-1pm</u> cueing focus notes wardrobe prep clean stage		<u>9am-1pm</u> wardrobe prep		
pre-hang lights, Softgoods, install dance floor before MMDG Staff arrival	<u>1pm-6pm</u> focus sound setup orchestra pit setup wardrobe prep <u>5:30pm-6pm</u> Clean stage/prep for rehearsal	<u>2pm-6pm</u> cueing wardrobe prep <u>2pm-3:30pm</u> class on stage <u>3:30pm-6pm</u> music rehearsal with musicians, dancers, tech	<u>2pm-6pm</u> wardrobe prep <u>5pm-6:30pm</u> class on stage	<u>12n-1:30pm</u> class on stage <u>2pm-3pm</u> preset lamp/dimmer check <u>3pm</u> PERFORMANCE 3		
pre-hang lights, Softgoods, install dance floor before MMDG Staff arrival	<u>6pm-7:30pm</u> Class on stage <u>7pm-11pm</u> Cueing <u>8pm-11pm</u> Orchestra rehearsal with dancers/tech	<u>6pm-7pm</u> piano tuning <u>7pm-8pm</u> preset lamp/dimmer check <u>8pm</u> PERFORMANCE 1	<u>7pm-8pm</u> preset lamp/dimmer check <u>8pm</u> PERFORMANCE 2	<u>After show</u> load-out		
	<u>After rehearsal</u> Wardrobe maint.	<u>After show</u> Wardrobe maint.	<u>After show</u> Wardrobe maint.			

SAMPLE CREW REQUIREMENTS (DOES NOT INCLUDE PREHANG FOR LIGHTS AND SOFTGOODS)

DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	DAY 6	DAY 7
to be determined by presenter	<u>8am-12n</u> light board operator 2 fly persons 4 deck carpenters full focus crew pit crew 1 sound person 1 wardrobe person	<u>9am-1pm</u> light board operator 2 fly persons 2 deck carpenters full focus crew 1 wardrobe person 1 sound person		<u>10am-2pm</u> 1 wardrobe person		
to be determined by presenter	<u>1pm-6pm</u> light board operator 2 fly persons 4 deck carpenters full focus crew pit crew 1 sound person 1 wardrobe person	<u>2pm-6pm</u> light board operator 4 fly persons 2 deck carpenters 1 deck electrician 1 sound person 1 wardrobe person	<u>2pm-6pm</u> 1 wardrobe person	<u>2pm-end</u> light board operator 4 fly persons 2 deck carpenters 1 deck electrician 1 sound person 1 wardrobe person		
to be determined by presenter	<u>7pm-11pm</u> light board operator 4 fly persons 2 deck carpenters 1 deck electrician 1 sound person 1 wardrobe person	<u>7pm-end</u> light board operator 4 fly persons 2 deck carpenters 1 deck electrician 1 sound person 1 wardrobe person	<u>7pm-end</u> light board operator 4 fly persons 2 deck carpenters 1 deck electrician 1 sound person 1 wardrobe person	<u>After show</u> load-out crew		
		<u>After show</u> 1 wardrobe person	<u>After show</u> 1 wardrobe person			

COMMUNICATIONS

PRESENTER will provide a two-way headset intercom communication system (wired or wireless) in working order at the positions listed below; All positions should be on the same channel.

During tech calls and rehearsals:

MMDG Stage Manager (both Downstage Left and Downstage Right)
Lighting Board Operator
Sound Mixing Position
MMDG Lighting Supervisor (at tech table in house)
Deck electricians

During performances:

MMDG Stage Manager (both Downstage Left and Downstage Right)
Lighting Board Operator
Sound Mixing position
Deck Electricians
House Curtain position

PRESENTER will provide a Video image of the conductor in orchestra pit on B/W or color monitor at Stage Manager's position during all rehearsals and performances.

PRESENTER will provide a one-way paging system enabling MMDG'S Stage Manager to page all dressing rooms and/or other spaces in use by MMDG at PRESENTER'S venue.

PRESENTER will provide a program relay feed to every dressing room occupied by MMDG.

LIVE MUSIC REQUIREMENTS

MMDG performs to live music exclusively. The live music is an integral part of any MMDG artistic production and the accommodation of MMDG'S musicians is deemed crucial to the success of any MMDG performance.

ORCHESTRA PIT

The Orchestra Pit will be large enough to accommodate the setup for MMDG'S musical production.

The performance area of the orchestra pit will be at a level where MMDG'S conductor has direct visual access to the stage.

For acoustical reasons and because of the interaction between performers in the pit and on stage, MMDG will not use any part of the pit extending underneath the apron or stage.

The floor of the orchestra pit should NOT be covered with carpet.

PRESENTER will provide, at PRESENTER'S expense, a tuner for harpsichord at MMDG'S discretion. The harpsichord will be tuned before every rehearsal and performance.

PLEASE DO NOT SCHEDULE TUNINGS DURING FOCUS CALLS

EQUIPMENT

PRESENTER will provide all necessary risers and platforms for MMDG'S musical production (if any). MMDG will provide a detailed pit layout of PRESENTER'S venue after details and dimensions on PRESENTER'S orchestra pit have been received.

PRESENTER will also provide the following equipment in excellent shape and working order;

Conductor podium and stand

sufficient straight backed chairs without armrests

sufficient height adjustable music stands.

sufficient working music stand lights with working bulbs.

harpsichord

concert grand piano or upright piano on stage, in excellent condition (preferably Steinway - list sizes if more than one is available) for all company classes.

all hookups, cables and dimmers for music stands.

sufficient spare bulbs for music stand lights.

Please review and fill out the "pit questionnaire" on the following pages.

ORCHESTRA PIT INFORMATION SHEET

Questions about your orchestra pit:

Does your orchestra pit move? yes no

If so, can it be used: at any level? at preset levels only?

Are different pit sizes available ? yes no

If so, specify;

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If your orchestra pit does not move: what fixed heights are available?

.....

Can part of the orchestra pit rail be removed in order to create access from the front-of-house?

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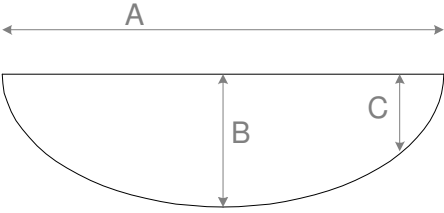
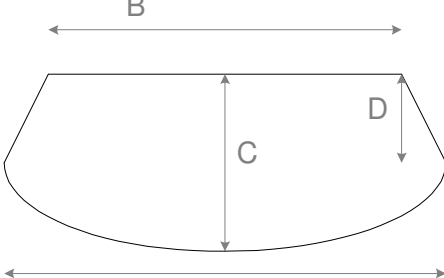
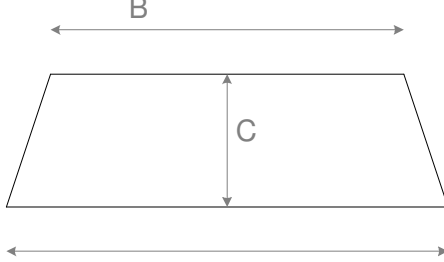
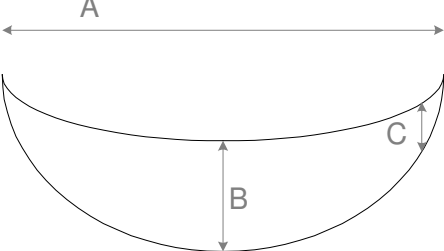
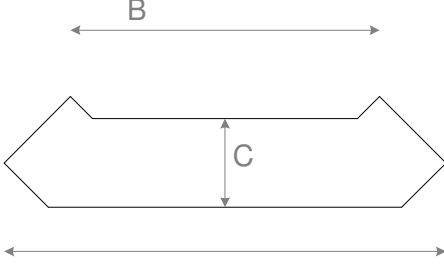
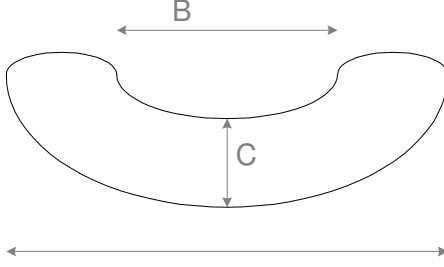
Does the orchestra pit have fixed carpeting installed?

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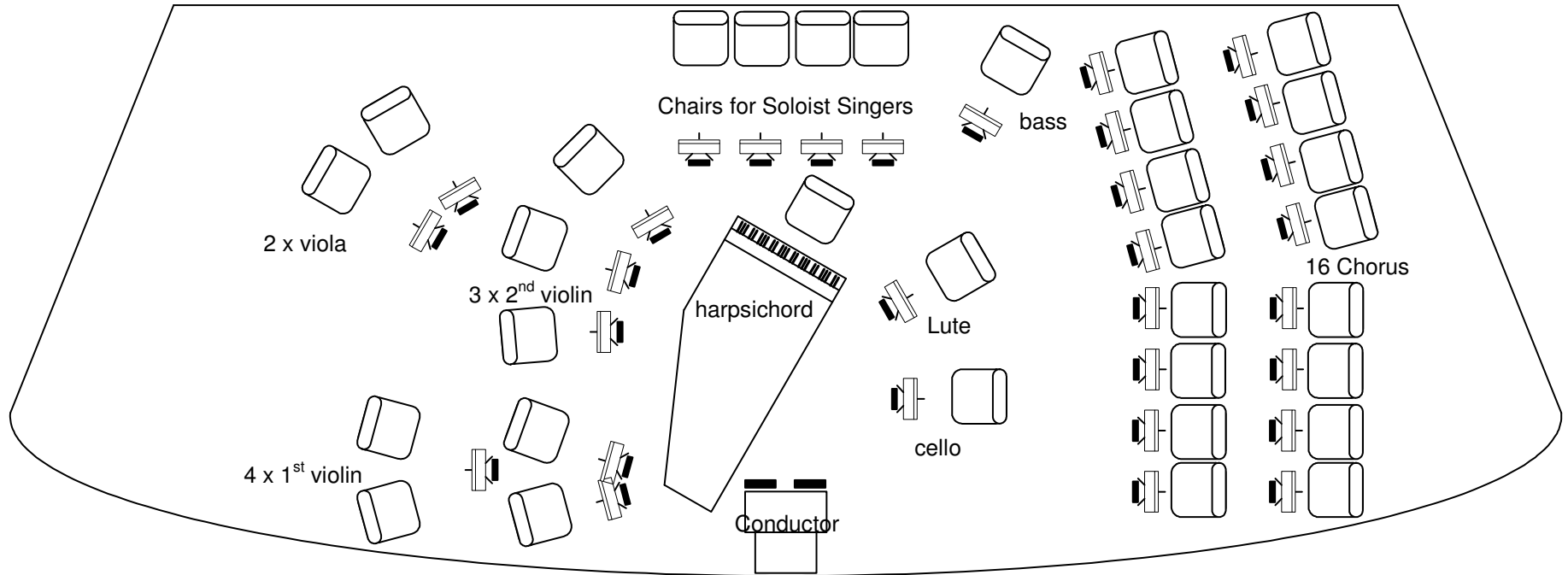
What is the height difference between house and stage levels?

.....

Please continue this questionnaire on the next page

 <p style="text-align: right;">1</p>	 <p style="text-align: right;">2</p>	 <p style="text-align: right;">3</p>
 <p style="text-align: right;">4</p>	 <p style="text-align: right;">5</p>	 <p style="text-align: right;">6</p>
<p style="text-align: right;">7</p>	<p>Please indicate which pit shape resembles the shape of the pit at your venue the most OR draw your own shape (7). Please also indicate the approximate dimensions.</p> <p>Pit shape #</p> <p>Dimensions: A = B = C = D =</p> <p>Additional Remarks:</p>	

MARK MORRIS DANCE GROUP – DIDO AND AENEAS - TYPICAL PIT LAYOUT



NOT TO SCALE

Setup is subject to change 20 to 30 times before getting back to square one.

CLASS/REHEARSAL

DANCER WARM UP

The stage on which the performance is to be given will be needed, clean and dry, one hour prior to each performance together with barres for eighteen dancers (a minimum of 5 8-foot barres or 4 10-foot barres or 4 12-foot barres).

DANCER CLASS / REHEARSAL

A studio equipped with piano and cassette tape deck with amplifier and speakers (boom box is acceptable) will be needed for a minimum of six hours on each day that MMDG is in residence in PRESENTER'S city. This studio will be used for daily class and rehearsal and must be equipped with barres for eighteen dancers. The studio deck must conform to the same resiliency requirements of the stage and must be covered with rosin-free Marley or equivalent.

DRESSING ROOMS

PRESENTER must provide MMDG with:

- dressing rooms sufficiently large for use by eighteen individual dancers simultaneously.
- dressing rooms sufficiently large for use by twenty male orchestra and chorus members simultaneously.
- dressing rooms sufficiently large for use by twenty female orchestra and chorus members simultaneously.
- one dressing room for conductor.
- individual dressing rooms for four vocal soloists.

All dancer and soloist dressing rooms must be equipped with racks for hanging costumes and sufficient lighting, tables, **individual** chairs and mirrors for the performers to apply make-up.

All other dressing rooms must be equipped with racks for hanging clothing and sufficient lighting, tables, chairs and mirrors for the performers to prepare for the show.

A sufficient supply of facial tissue (Kleenex) must be in each dressing room at all times.

The dressing room area must be equipped with at least four showers with hot water.

The dressing rooms must be in an area of the theater separate and apart from the public's view and access.

All dressing rooms as well as to all other rooms occupied by MMDG must have doors with locks.

All dressing rooms will be free of clothing, equipment, tools, etc. not belonging to MMDG'S production.

MMDG will have **EXCLUSIVE USE** of all assigned dressing rooms from the morning of the first on-stage rehearsal through one hour after the end of the last performance.

HOSPITALITY

PRESENTER will provide a buffet for MMDG'S employees on the day of MMDG'S first performance.
For details see clause #11 in the contract to which this rider is an addendum.

A freezer containing sufficient quantities of ice (no ice packs) must be made available to the dancers at all times that MMDG is in the theater or studio.

Fresh bottled water and paper or plastic cups must be provided in the wings (stage left and stage right).

A sufficient supply of facial tissue (Kleenex) must be provided on both sides of the stage as well as in all dressing rooms at all times that performers are at PRESENTER'S venue.

Rest room facilities supplied with toilet paper and hand towels for the performers must be in an area of the theater separate and apart from both public viewing and use.

The stage area, dressing rooms, rehearsal rooms and all other areas occupied by MMDG must be heated or cooled to 70-72 degrees F during all rehearsals, classes and performances.

Rehearsal room, dressing rooms, hallways, stage, and all other areas occupied by MMDG must be clean and free of all debris as the dancers rehearse and perform barefooted.

PRESENTER must provide a separate room or area equipped with electricity, a telephone and an analog telephone line for MMDG'S Management and Staff.

MISCELLANEOUS

SECURITY

PRESENTER will control all accesses to the areas occupied by MMDG and limit the presence of PRESENTER'S employees and any other people in these areas to those strictly needed for running rehearsals and/or performances in good order. At no time will patrons, guests and any other people not related to MMDG'S production be allowed on stage or in any other area occupied by MMDG unless accompanied by or upon agreement with MMDG'S Management.

DANCE GROUP'S TECHNICAL DIRECTOR

Johan Henckens Phone 718-624-8400 Fax 718-624-8900 email johan@mmdg.org

PRESENTER

DISCALCED, Inc.
MARK MORRIS DANCE GROUP
3 Lafayette Avenue
Brooklyn, NY 11217
Phone 718-624-8400
Fax 718-624-8900